



GREENWICH HOUSE POTTERY REGISTRATION FORM

Return completed form to Greenwich House Pottery, 16 Jones Street, NY, NY 10014

Name _____ Child's Age _____

If under 18, Parents Name _____

Billing Address _____

City _____

Phone, Day _____ Phone, Evening _____

Email _____

How did you hear about us? Ad/Magazine Internet Mailing Friend

Name of Publication, Site, or Friend _____

*Sign up for Fall, Winter and Spring 12-week classes or any three 12-week classes all at once and receive a \$100 firing credit.

*Sign up for two 12-week classes in one term and receive a \$50 firing credit.

*Get a friend (who has not previously taken classes at the pottery) to sign up for a 6 or 12-week class and receive a \$50 firing credit and they'll receive a \$25 credit.

Term	Fall	Winter	Spring	Summer	Workshops
1 st Class					
2 nd Class					
3 rd Class					
Alternative Choice					

Tuition \$ _____

Please consider making a tax-deductible contribution to GHP to support our programs \$ _____

Total \$ _____

Signature _____

PAYMENT METHOD

- Please make checks and money orders payable to: **GREENWICH HOUSE INC.**
- Alternatively, provide credit card information below:

Method: Check# _____ Cash Money Order Credit Card

Check card type: Visa MasterCard Amex Discover

Name on Card _____

Card Number _____ Expiration _____ Security Code _____

- PAYMENT PLAN:** I am a returning student in good standing with previous payment plans; I would like to set up a payment plan. I realize that this is pending GHP approval; if approved 33.3% of tuition is due; payment is enclosed or will be charged at time of registration, credit card is required. A staff member will be in touch to set up a payment schedule and I will sign the payment agreement on or before the first day of class.

Signature _____

Email confirmation will be sent once registration has been processed. Refunds or credits issued only in accordance with our Refund, Reimbursement & Transfer Policy. Registration constitutes understanding and agreement with this policy. Checks returned due to insufficient funds will be charged a \$35 fee; future checks will not be accepted.

Registrations are timestamped in the order they are received, Mail-in registrations will be entered when online opens on August 23.